



Alternative Bearers for Rail

WP1 Overview

*Maurizio Salvitti
RadioLabs*

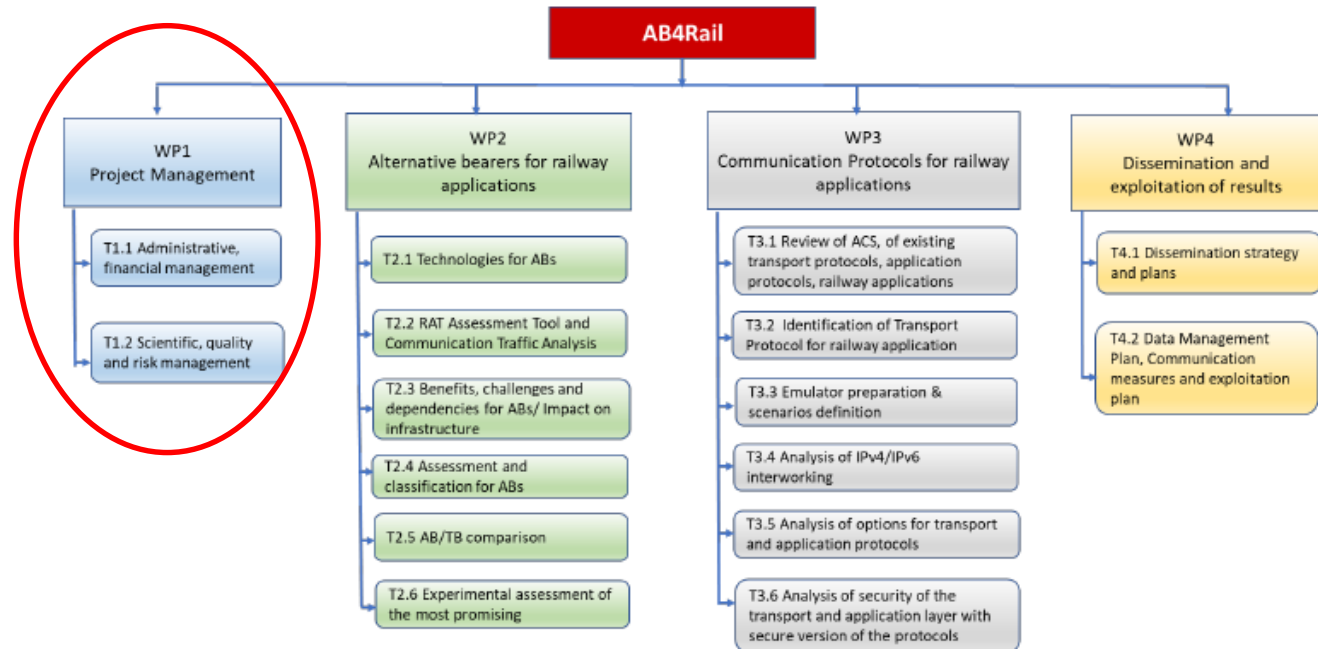
*Kick off meeting
4th February 2021*



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- **WP1 description**
 - Objectives
 - Means and tools
- **Timing**
- **Deliverables**



WP 1	Project Management	
WP Leader	Alessandro Vizzarri (RDL)	alessandro.vizzarri@radiolabs.it
WP Deputy	Valentina Preda (RDL)	valentina.preda@radiolabs.it
WP participant	RDL	
WP Start	T0	
WP End	T0 + 24	
WP duration	24 months	
WP Objectives	<ul style="list-style-type: none"> ▪ to ensure efficient coordination of the project together with the Technical Management Team; ▪ to coordinate the technical work of the various WPs so as to integrate, control and maintain the overall objectives and scheduled deliveries of the project; ▪ to ensure efficient management of common consortium activities; ▪ to ensure efficient overall administrative and financial management of the project; ▪ to manage the internal and external communication, assessing and reporting on the progress made to EC and to partners; ▪ to facilitate the interface with the EC officers; ▪ to perform risk management, defining the risk mitigation strategies in order to achieve the complete project objectives in time; ▪ to manage the legal, ethical, financial and administrative aspects of the project; ▪ to ensure that the deliverables are submitted on time and under the agreed quality of standards. 	
WP Deliverables	<ul style="list-style-type: none"> • D1.1 Project quality plan (T0 + 1) <u>(final version submitted on 30th Jan 2021)</u> 	

WP1-Task 1.1/Task 1.2 description

Task 1.1	
Task leader	RDL
Task duration	24 months
Task objectives	<ul style="list-style-type: none"> ▪ To efficient project administrative and financial management; ▪ To receive the EU funding for the project on behalf of the beneficiaries from the S2R JU ; ▪ To ensure that all the appropriate payments are made to the other beneficiaries without unjustified delay; ▪ To inform the S2R JU of the amounts paid to each beneficiary when required; ▪ To support beneficiaries with the financial statements to be included in the periodic and final reports of the project; ▪ To report to the Technical Management Team and Steering Committee on the administrative and financial aspects of the project; ▪ To implement and maintain an internal cost controlling tool, which is updated in case of any budget amendments; ▪ To efficient and optimise outcomes for all partners; ▪ To ensure a delivery of all deliverables on time.

Task 1.2	
Task leader	RDL
Task duration	24 months
Task objectives	<ul style="list-style-type: none"> ▪ To perform overall project strategy implementation including project planning, performance and financial control, risk management, contingency planning and administration of the EU funding. ▪ Technical coordination ▪ Scientific Management ▪ Quality and risk management

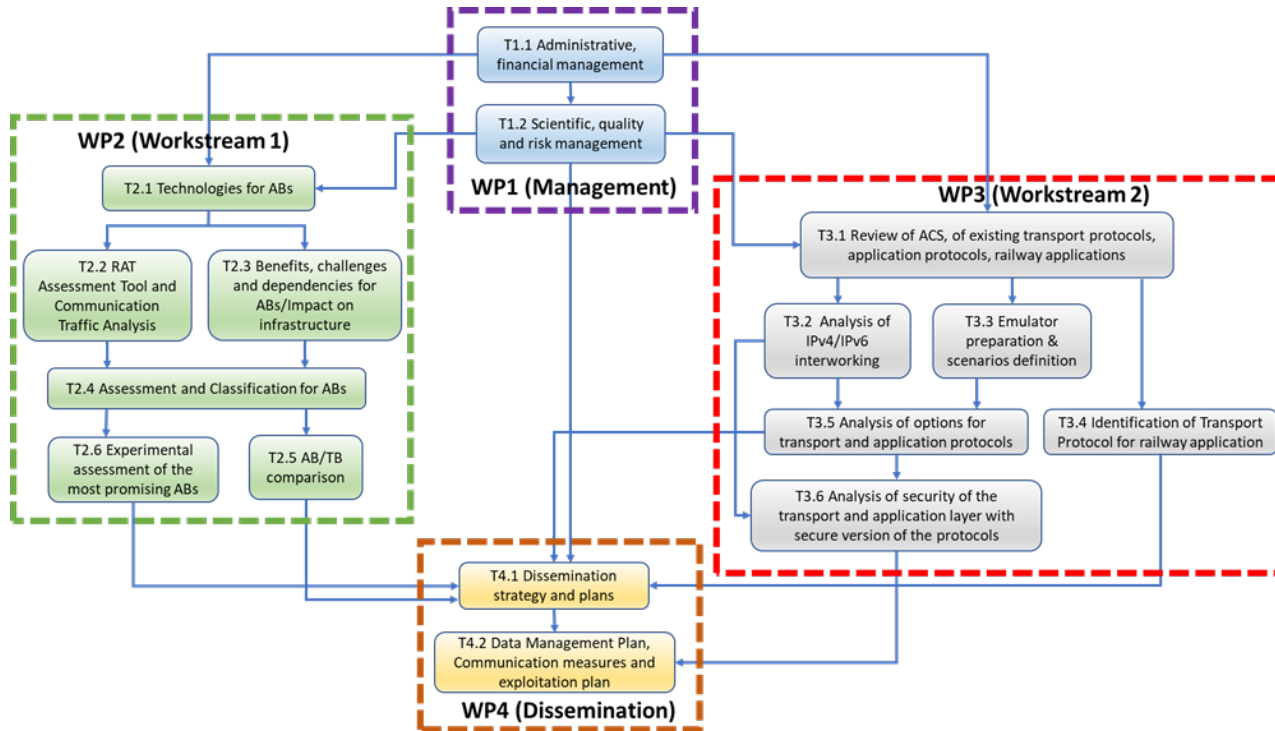
AB4Rail Project Management (WP1): means and tools

To guarantee governance and control for the overall project management the following means will be adopted:

- **Consortium agreement:**
- **Communication plan,**
- **Information sharing infrastructure**
- **Reporting Procedures**
- **Self-assessment**
- **Project progress monitoring and control tools and procedures**
- **Escalation process**
- **Work Plan modification**
- **Quarterly Management Reports (QMR)** (issued every 3 months)
- **Financial Reports (FR)** (issued every 12 months)
- **Technical Report** (issued every 12 months)
- **Full Final Report** (issued at the end of the project (24th month))

WPs List and WBS

WP Number ⁹	WP Title	Lead beneficiary ¹⁰	Person-months ¹¹	Start month ¹²	End month ¹³
WP1	Project Management	1 - RDL	3.00	1	24
WP2	Alternative bearers for railway applications	1 - RDL	27.90	1	17
WP3	Communication Protocols for railway applications	1 - RDL	17.60	1	18
WP4	Dissemination and exploitation	2 - USGM	6.00	1	24
Total			54.50		





Milestone number ¹⁸	Milestone title	WP number ⁹	Lead beneficiary	Due Date (in months) ¹⁷	Means of verification
MS1	Kick Off	WP1	1 - RDL	1	This milestone marks the start of the project activities
MS2	Project Website	WP4	2 - USGM	2	An initial version of the website accessible to the public
MS3	Collaboration Agreement (COLA)	WP2, WP3	1 - RDL	3	This milestone define the topics of the collaboration with X2RAIL-5
MS4	Mid Term Review	WP1, WP2, WP3, WP4	1 - RDL	12	Project Review at the completion of the first Reporting Period -Technical and Financial Report Delivery
MS5	Project Review at the completion of the activities	WP1, WP2, WP3, WP4	1 - RDL	24	Second Reporting Period - Final Technical and Financial Report Delivery
MS6	Final Review	WP2, WP3, WP4	2 - USGM	24	This milestone represents the end of the project. Presentations associated with the Final Dissemination Event.

(submitted on 30th Jan 2021)

Alternative Bearers for Rail (AB4Rail)
Deliverable D1.1 – Project Quality Plan



Deliverable Number ¹⁴	Deliverable Title	WP number ¹⁵	Lead beneficiary	Type ¹⁶	Dissemination level ¹⁴	Due Date (in months) ¹⁷
D1.1	Project quality plan	WP1	1 - RDL	Report	Confidential, only for members of the consortium (including the Commission Services)	1

Document Manager	Alessandro Vizzarri (RDL)
Programme	S2R-OC-IP2-02-2020
Project Name	Alternative Bearers for Rail
Project acronym:	AB4RAIL
Grant agreement no.:	101014517
Project Coordinator	RADIOLABS (RDL)
WP leader	RDL
Deliverable ID:	AB4Rail-WP1-D1.1-RDL-CO-v0.0-Project_Quality_Plan
Title:	Project Quality Plan
Work Package:	WP1
WP Duration (in months):	24
Actual submission date:	30 Jan. 2021
Dissemination level:	CO

Approval Status	
Prepared by:	Alessandro Vizzarri (RDL), Valentina Preda (RDL)
Approved by (WP Leader):	Alessandro Vizzarri (RDL)
Approved by Technical and Project Manager:	Alessandro Vizzarri (RDL)
Approved by (Project Coordinator):	Franco Mazzenga (RDL)

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Thank you for your attention !



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